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**Vintage Shop Helper**

**Role:** Vintage Shop Helper *(can be combined with other HH roles eg driver, warehouse helper)*

**Location:** the Vintage Shop in Bissoe, pop up shops in local venues

**Time commitment**: Wednesday afternoons & other sessions as necessary

**Key Tasks & Responsibilities:**

* Identify donations suitable for the shop
* Identify goods which require repairs/upcycling
* Prepare the shop for its opening times, including display of stock
* Keep an ongoing inventory of goods in and out
* Be friendly to the customers
* Be an ambassador for HH at all times, remembering you represent the charity

**Skills & Experience:**

* Ability to get on with people – as HH works as a team
* Discretion and understanding – as HH supports really vulnerable people
* Initiative and common sense – as you may be on your own for some tasks
* A good level of fitness - as some of the items are heavy/bulky

**Other Essentials:**

* A completed HH Application form
* 2 references
* A standard DBS if you work with HH vulnerable customers (DBS arranged by HH)

**Training & Support Provided:**

* Safeguarding & 3 yearly refreshers
* Access to HH designated safeguarding officers
* Shadowing and on the job training
* First Aid training

Thank you for your interest in Hidden Help. If you think you might like to pursue this role, please contact [wendy@hiddenhelp.org](mailto:wendy@hiddenhelp.org) or complete an application form.